

**Minutes of a meeting of Clifton Parish Council held on Thursday 9<sup>th</sup> June at 7.30pm at the Community Centre, Whiston Crescent, Clifton**

**Present:** Mr J Stevens (in the chair)  
Mr M Ephgrave  
Mrs L Hurst  
Mr I Pacey  
Mr B Padgett  
Mr S Langton

**In Attendance:** Cllr Rita Drinkwater  
PCSO Gill Richardson  
Mr P Blackmore

In the absence of the elected Chairman Mr B Livesey, the Clerk asked for nominations for acting chair. Mr J Stevens was nominated and seconded to take the chair.

**1. Public Forum:** Mr P Blackmore representing All Saints Lower School

Mr Blackmore enquired if any monies were available from S106 to aid All Saints Lower School. It was discussed that the school would require 5 new classrooms within the next 5 years to keep with demand of pupils in the area. Cllr Drinkwater discussed the possibility of asking for the education fund money to be shared only within the catchment area schools. The point of when the S106 money was 'triggered' (paid out from the developer) was brought up and Cllr Drinkwater would find out if any moneys are now available and keep us informed.

**2. Declaration of Interests:** None

**3. Apologies:** Mr B Livesey, Mrs P Livesey, Mr T Cobb, Mr R Puritz, Mr S Fish

**4. Police Report:**

PCSO Gill Richardson presented a report containing Crime Statistics since March 2011. Overall there have been 16 reports of anti-social behaviour in the area. She warned of an upturn in the theft of copper and lead from homes. She also talked about encouraging people to report crime, having been out to the victims of the metal theft and finding their neighbours have also been targeted but not reported it. It was also noted that from October we would no longer have a dedicated police officer working out of Samuel Whitbread School. We would now have a pool of officers whose time would be distributed where they are needed.

**5. Minutes:** The minutes of the meeting held on Thursday 12<sup>th</sup> May 2011, a copy of which had been circulated to each member of the Council, were agreed a true record and signed.

**6. Matters Arising:**

6.1 VAS: An email was read from Martin Freeman at Amey detailing the warranty conditions that were agreed to at the time Clifton Parish Council had the VAS installed. Certain conditions did disclose that after the expiration of the warranty period, all call out and maintenance charges would be at the cost of Clifton Parish Council.

6.2 Land Registry: After a meeting with the Land Registry Mr T Cobb had completed registration of the land in question and the clerk has received relevant documentation to this effect.

6.3 Rookery Walk: It was noted this work is now complete and everyone is very pleased with the new signage. A thank you has been sent to all involved.

6.4 Housing Needs Survey: As this is on hold, it will now be placed on the Outstanding Work List

6.5 Bus Shelter: The positioning of the bench is still to be determined and this will now be placed on the Outstanding Work List

## **7. Other Matters:**

7.1 Email from Elaine Dear: Concerning the unfinished development in Stockbridge Road. Clerk is to email back to advise that the construction company has gone into administration and we are currently awaiting further information as to a final outcome.

## **8. Correspondence:**

8.1 Email from Philippa Whittington: Replying to previous email about the schools plans to solve the problem of limited places within the school as discussed in the public forum.

8.2 Link A Ride: A Thank you for the £150.00 donation

8.3 Email from Joyce Tiney: Football Parking issues in Whiston Crescent

8.4 Sue Norman: Lottery Fund Letter: Circulated

8.5 Stotfold town Council: Election Results: Circulated

8.6 Countryside Voice Magazine: Spring Issue: Circulated

8.7 ROSPA: Playing Field Inspection Results: Given to Mr J Stevens

8.8 Forest of Marston Vale Magazine: Summer Issue: Circulated

8.9 Central Bedfordshire Council: Localism: Circulated

8.10 Bedfordshire Police Authority: Making Contact Issue 11: Circulated

**9. Community Centre and Playing Fields Management Committee:** As there was no meeting in May 2011 there was no report.

## **10. Highways Committee:**

A review of last meetings minutes was given by Mr B Padgett

10.1 21 New Road: It was noted this work is now complete.

10.2 Street Naming and Numbering: Confirmation was received that the decision has been made to name the new development Godfreys Lane.

10.3 Central Bedfordshire Highways Prioritised 3 Year Plan: An email was received from Jill Cross stating that in the next couple of weeks the Baulk and beyond to the car park area is scheduled to be repaired.

10.4 Provision of bus shelter: Mr I Pacey has contacted Glasdon reference installation costs. They are to look into costs from previous contractors who have undertaken installation and get back to Mr I Pacey.

10.5 Tree Pruning Applications: It was noted that following the Parish Councils objections CB/TPA/11/00115: Prune one large ash tree within the garden of 67 Shefford Road and CB/TPO/11/00118: Trimming back trees between 65 and 67 Shefford Road, the Tree and Conservation Officer, Pat Longland did not agree to the proposed work and as a result the applicant has withdrawn the applications.

**11. Planning:** The following plans had been returned to Central Beds with:

No Objection

CB/11/00780/ADV: Land adjacent to RAF Henlow, Advertisement: Sign in the shape of an aircraft

CB/11/01571/FULL: 17 Shefford Road, Clifton, Conversion of flat roof on detached garage and conversion with study space in roof over existing garage

Central Bedfordshire Granted:

CB/11/01356/CA and CB/11/01354/FULL: Demolition of 27 Broad Street and construction of 3 dwellings and associated parking and garages

CB/11/0225/FULL: (Retrospective) Trellis Fence at 23 Broad Street

CB/11/01130 FULL: Front entrance lobby to 9 Shefford Road (Mr and Mrs Oxton)

Withdrawn:

CB/11/00959/FULL: Erection of detached dwelling and garage on land adjacent to 21 New Road

**12. Reports:**

12.a Central Bedfordshire Council: Cllr Drinkwater offered her assistance with any planning issues we may wish to draw her attention to.

12.b Other: None

**13. Finance:**

Current bank statements at 23/05/2011 show

Community Account	£ 2280.85
Business Saver Account	£ 59,227.09
New Treasury Deposit Bond	£ 30,000.00

Outstanding accounts: None

Accounts for 2010/2011 were approved having been circulated to all members

Audit Commission Annual Return for year ending 31<sup>st</sup> March 2011 were submitted for approval and completion of Section 1 and 2.

Receipts: The following receipts were reported:

Mrs K Brown: Hire of Centre 21/05/11	£ 62.00
Mrs H Gilchrist: Hire of Centre 11/06/11	£ 48.00
Mrs C Rogers: Hire of Centre 19/6/11	£ 62.00
Mrs B Mahoney: Hire of Centre for exercise classes	£ 66.00
Mr R Campbell: Hire of Centre	£ 34.00
Central Beds Council: Hire of Centre for Polling Station	£ 176.00
Henlow Badminton Club: Hire of Centre in May	£ 49.50

Mr S Fish: Hire of Centre 21/05/11	£ 160.00
Mr D Lawson: Hire of Tables and Chairs for Strict Baptists	£ 25.00
Miss J French: Hire of Centre 17/07/11	£ 62.00
HMRC: Repayment of VAT to 28/02/11	£ 134.33

Payments to be authorised:

Ch101837	Miss Sherwood: Clerks May Salary	£ 583.00
Ch101838	Mr R Anderson: June Wages	£ 726.86
Ch101839	WJ Ferguson: Litter Collection 1 Month	£ 60.00
Ch101840	Adrian Crawley: May Playing Field maintenance	£ 300.00
Ch101841	B Livesey: Refund Cost of Plants	£ 96.04
Ch101842	D Granger: Village Grass Cuts (+VAT)	£ 363.43
Ch101843	N Power Ltd: April Electricity (+VAT)	£ 128.15
Ch101844	Mrs P Livesey: Tool Refurbishment	£ 20.89
Ch101845	Mr T Cobb: Land Registry Refund (+ Travel Cost)	£ 120.50
Ch101846	Playsafety Ltd: Annual Inspection (+VAT)	£ 90.00
Ch101847	Herts CC: Cleaning Materials (+VAT)	£ 77.64
Ch101848	Bedford Borough Council: Refuse Collection for ¼ (+VAT)	£ 57.59
Ch101849	Mrs JC Lanham: Clerks ¼ Wages (+approved expenses)	£ 1382.97
Ch101850	BATPC: Members Fee	£ 550.00
Transfer		£ 4000.00

**14. Dates of next meetings:** Thursday 21<sup>st</sup> July 2011  
Thursday 8<sup>th</sup> September 2011